# **Privacy Policy**

#### **Personal Contact Information**

Talab Swiftly may collect the following information from users of our site: first name, last name, street address, area and city, phone and contact numbers, e-mail address, GPS location (mobile site) (collectively, "Personally Identifiable Information" or "PII").

In addition, Talab Swiftlly may collect information regarding Talab Swiftlly account holders' past Talab Swiftlly orders, favorite restaurants, customer service inquiries, service/restaurant reviews and certain social networking preferences (e.g. pages you "Like" or "Recommend").

Non-Personally Identifiable Information (or "Non-PII") is aggregated information, demographic information and any other information that does not reveal your specific identity.

# **Use of your Information**

Talab Swiftlly uses PII to create users' Talab Swiftlly accounts, to communicate with users about Talab Swiftlly services, to offer users additional services, promotions and special offers and to charge for purchases made through Talab Swiftlly. Users may affirmatively opt-out of receiving promotional communications from Talab Swiftlly by visiting www.swiftlly.com or by the application. Talab Swiftlly may also use PII to enforce Talab Swiftlly terms of use and service.

Talab Swiftlly login information and choice of language in addition to any other information we might collect in the future. Talab Swiftlly does not sell the information it collects to third parties. Talab Swiftlly shares collected PII to third-party vendors and service providers with whom Talab Swiftlly works to provide application programming interfaces ("APIs") and other functions for the application in connection with the delivery of Talab Swiftlly services. In addition, Talab Swiftlly shares users' Talab Swiftlly order content, special order instructions, first and last name, street address and telephone number with restaurants where users' orders are placed to the extent necessary to process those orders. Talab Swiftlly may also disclose PII to third parties such as attorneys, collection agencies, tribunals or law enforcement authorities pursuant to valid requests in connection with alleged violations of Talab Swiftlly terms of use and service or other alleged contract violations, infringement or similar harm to persons or property.

User generated content posted through the site such as service/restaurant reviews and certain social networking preferences (e.g. pages you "Like" or "Recommend") may be viewed by the general public. Accordingly, Talab Swiftlly cannot ensure the privacy of any PII included in such user generated content.

Non-Personally Identifiable Information. Because Non-PII does not personally identify you, we may use such information for any purpose. In addition, we reserve the right to share such Non PII, which does not personally identify you, with our affiliates and with other third parties, for any purpose. In some instances, we may combine Non-PII with PII (such as

combining your name with your geographical location). If we do combine any Non-PII with PII, the combined information will be treated by us as PII hereunder as long as it is so combined.

#### Your Email Address & Contact no:

To register for an account, we require you to supply us with your email address, or other information needed to contact you online and over the phone. We use your e-mail address and other contact information you provide us with to confirm your order and to communicate with you in case of an order problem, so one cannot register without an e-mail address. If you supply us with your email address, you may later access it, update it, modify it and delete any inaccuracies by accessing your account through my account information link on the user main page. You may also choose simply not to provide us with your email address; however you will not be able to register on the website and place orders. We communicate part of your contact information (name, surname, order delivery address and phone number) with the member restaurant from which you have placed an order. We also use this information to facilitate and improve your use of the application, to communicate with you, for internal purposes and to comply with any requirements of law. This information may be disclosed to our staff and to third parties involved in the delivery of your order or the analysis and support of your use of the website.

# **Your Organisation:**

We use your organisation details, so that you can register in our application and accordingly we can identify and reach your office doorsteps to deliver your order. We may share your Organisation details with our third party vendor such as Logistics or Sales Department.

### **ATM / Credit Card and Payment Information**

When you place an order through the application, you are required to select a method of payment. Talab Swiftlly is not interested in your debit/credit card information nor do store any of your debit/credit information. It depends solely on user discretion.

#### **Order Placement Information**

Personal information required during the order process includes name, address, phone number, email address, Organisation, branch and other similar information used to identify you and complete an order. Personal information collected at our application will be shared with a restaurant when processing your order. We have an agreement with all member restaurants, restricting disclosure or further processing of personal information provided to them by us. Your personal information will be used to notify you of your order status. Personal information will not be shared with any of our business partners or affiliates without your permission. It is treated as confidential, and will not be disclosed to outside parties, unless compelled by applicable legislation. We only send marketing emails to those people who have specifically requested to receive this information.

#### **Navigation**

Once your order has been placed and preparation has been done by the restaurant then our logistics department requires your location to deliver the order. This information may be disclosed only to our staff and to third parties involved in the completion of your transaction, the delivery of your order, and the analysis and support of your use of the application.

### **Marketing**

We don't sell or rent your personal information to third parties for their marketing purposes without your explicit consent.

#### Do We Disclose Your Personal Information?

We may disclose your information to our staff and to third parties involved in the delivery of your order, and the analysis and support of your use of the application. We may disclose your information if necessary to protect our legal rights, if the information relates to actual or threatened harmful conduct, or we have good faith belief that such action is necessary to (1) conform to the requirements of law or comply with governmental orders, court orders, or legal process served on us or (2) to protect and defend our property or other rights. This includes exchanging information with other companies and organizations for fraud protection and credit risk protection.

# How is Personally Identifiable Information Disclosed?

We may disclose PII:

To our third party service providers who provide services such as website hosting, data analysis, payment processing, order fulfilment, infrastructure provision, IT services, customer service, e-mail delivery services, credit card processing and other similar services to enable them to provide services.

As required to fulfil your purchase (e.g., to our restaurant partners to enable them to fulfil your order).

#### **Protection of Your Personal Information**

Our website has secure pages to collect user information and most critical data is stored in encrypted form. We use various technical and management practices to help protect the confidentiality, security and integrity of data stored on our system. Our servers use Secure Sockets Layer (SSL) and encryption technology.

### **Security**

We use reasonable organizational, technical and administrative measures to protect PII under our control. Unfortunately, no data transmission over the Internet or data storage system can be guaranteed to be 100% secure. Please do not send us sensitive information through email. If you have reason to believe that your interaction with us is no longer secure (for example, if you feel that the security of any account you might have with us has been compromised), you must immediately notify us of the problem by contacting us.

#### **Information about Services We Offer**

It is very important to us that we provide you with the highest level of service. In order to help us do this, from time to time we may send you details of products, services, discounts, promotions and campaigns, which we think, may be of interest to you. We may send you marketing communications with your consent. If at any time you do not wish to receive these

details and wish to unsubscribe from marketing communications, contact us via e-mail or log onto your account to change your relevant settings from my account link on the user main page.

## **Privacy Policy amendment**

Talab Swiftly may change this Privacy Policy at any time by publishing the new version on the website.

# Verifying, updating and amending personal information Swiftlly.com

Members:

You can update your personal information at any time by logging-in to your membership account and accessing "Account", where you can update your personal information mentioned in "My Account" and "Manage Address"

#### **Contact**

All comments, queries and requests relating to our use of your information are welcomed and should be addressed to Talab Swiftlly LLC

For questions or concerns relating to our privacy policy, we can be contacted by email at sales@swiftlly.com or at:

P.O Box 2588, PC 112 Sultanate of Oman

Phone: +968 93994593